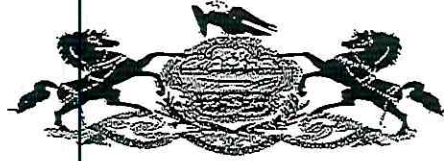


Muncy Township, Supervisors



LYCOMING COUNTY, PENNSYLVANIA

- Zoning Officer Name: _____
- Permit / Application #: _____

4. TYPE OF APPEAL (Check One)

- ☐ Appeal of Zoning Officer Determination
- ☐ Variance Request
- ☐ Special Exception Request
- ☐ Interpretation of Ordinance
- ☐ Other: _____

5. VARIANCE QUALIFICATIONS

Does the property meet all the following requirements for consideration for a variance:

Unique physical circumstances and unnecessary hardship ☐ Yes ☐ No

- The property must have special, physical conditions (like lot shape, size, or slope) that are different from other properties in the area. These unique circumstances must create a hardship, meaning strict adherence to the zoning ordinance would prevent reasonable use of the property.

Necessity for reasonable use ☐ Yes ☐ No

- The hardship must mean there is no other way to develop the property in compliance with the ordinance, making the variance necessary to enable the reasonable use of the land. The applicant must show that the requested variance will provide relief and allow the property to be used reasonably.

Not a self-created hardship ☐ Yes ☐ No

- The hardship cannot be the result of the applicant's own actions or choices. For example, buying a non-conforming lot with the intention of building a non-conforming structure would be considered self-created.

Maintains neighborhood character ☐ Yes ☐ No

- The variance, if authorized, will not alter the essential character of the district or neighborhood in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, not be detrimental to the public welfare.

Minimal variance for relief ☐ Yes ☐ No

- The variance granted must be the smallest possible modification of the ordinance that will provide the necessary relief. The applicant should explore all conforming alternatives and present their chosen plan as the minimum variance necessary.

Muncy Township, Supervisors



LYCOMING COUNTY, PENNSYLVANIA

MUNICIPAL ZONING PERMIT DENIAL APPEAL FORM

An applicant must file an appeal within 30 days from the date of decision by the zoning officer per Pennsylvania Municipalities Planning Code (MPC) 2022, Section 914.1. Time Limitations.

MUNICIPALITY INFORMATION

- Municipality Name: _____
- County: _____
- Mailing Address: _____
- City/State/Zip: _____
- Municipality Contact Name: _____
- Phone Number: _____
- Email Address: _____

1. APPLICANT INFORMATION

- Applicant Name: _____
- Mailing Address: _____
- City/State/Zip: _____
- Phone Number: _____
- Email Address: _____

2. PROPERTY INFORMATION

- Property Owner (if different): _____
- Property Address: _____
- Parcel ID / Tax Map #: _____
- Zoning District: _____

3. DENIAL INFORMATION

- Date of Zoning Denial Letter: _____

Muncy Township, Supervisors



LYCOMING COUNTY, PENNSYLVANIA

6. DESCRIPTION OF PROPOSED PROJECT

Provide a detailed description of the proposed use, structure, or activity:

7. BASIS FOR APPEAL

State the reason(s) for this appeal. Include reference to specific sections of the zoning ordinance, if applicable:

8. RELIEF REQUESTED

Describe the relief you are requesting from the Zoning Hearing Board:

9. SUPPORTING DOCUMENTS (Check all that apply)

- ☐ Copy of Zoning Denial Letter
 - ☐ Site Plan / Plot Plan
 - ☐ Building Plans
 - ☐ Photographs
 - ☐ Narrative / Written Justification
 - ☐ Other: _____
-

Muncy Township, Supervisors



LYCOMING COUNTY, PENNSYLVANIA

10. ACKNOWLEDGEMENT & SIGNATURE

I hereby certify that the information provided is true and correct to the best of my knowledge. I understand that this application will be reviewed by the Township Zoning Hearing Board and a public hearing will be scheduled.

- Applicant Signature: _____
- Date: _____

11. FOR TOWNSHIP USE ONLY

- Received By: _____
- Date Received: _____
- Application Fee Paid: \$ _____
- Hearing Date: _____
- Case Number: _____

Neighbor Notification Certification ☐ Yes ☐ No

Proof of Publication / Legal Notice ☐ Yes ☐ No

Variance Criteria Worksheet (Hardship Test) ☐ Yes ☐ No

Escrow Agreement (if applicable) ☐ Yes ☐ No