

APRIL 2026 MINUTES

CALL TO ORDER: The Muncy Township Supervisors met in the Muncy Township Building on April 8th, 2026. Terri Lauchle and Denise Artley were present; Heath Ohnmeiss was absent. The meeting was called to order by Terri Lauchle at 7:30 pm.

FLAG SALUTE AND PRAYER: Both were completed.

PUBLIC COMMENT-- AGENDA ITEMS: Board took into consideration questions for safety committee meeting. No action taken.

PREVIOUS MINUTES: March 11th, 2026, March 26th, 2026, and April 3rd, 2026. Motion to approve by Denise Artley; second by Terri Lauchle. Motion carried.

TREASURER'S REPORT: Reviewed QuickBooks report 3/12/26 to 4/8/26. Motion to approve by Terri Lauchle; second by Denise Artley. Motion carried.

FIRE COMPANY REPORT: None, Fire Chief not present.

POLICE REPORT: March 2026 available.

ROAD MANAGER REPORT: March 2026 available.

PERMIT OFFICER REPORT: None

PLANNING COMMISSION:

YMCA/DANKO subdivision – Tabled

Josh Phillips/Quaker Church Road subdivision – Tabled

OLD BUSINESS – None

NEW BUSINESS:

1. Appointment of Solicitor: Motion to approve appointment of Joseph F. Orso III, Esquire, of Rudinski, Orso and Associates as Township Solicitor by Denise Artley; second by Terri Lauchle. Motion carried. Attorney soon afterward disclosed his council fees of \$250 hourly and \$325 for litigation hourly.
2. Request for Tenant Commitment Documentation – Proposed Development: Motion to approve by Denise Artley to request documentation from the developer regarding tenant commitments associated with the proposed development, including any executed agreements, letters of intent, or other commitment documentation, for informational purposes to assist the Township in evaluating project scope and planning considerations; second by Terri Lauchle. Motion carried.

3. West Branch C.O.G. - 2026 Road Materials Bid: Motion to approve proposal of Heidelberg Materials Northeast LLC by Denise Artley; second by Terri Lauchle. Motion carried. Copy of pricing awarded will be available at May meeting.
4. Lecce Electrical - 2026 Traffic Signal Maintenance Agreement: Motion to approve to ensure proper operation and repairs as needed by Denise Artley; second by Terri Lauchle. Motion carried.
5. H.A. Thomson – Liability Insurance Deductibles: Motion to approve on condition of possibly increasing deductible further for a lower premium cost by Denise Artley; second by Terri Lauchle. Motion carried.
6. Right-to-Know Officer – Part-time Office/Temporary Administrative Support: Motion to authorize by Denise Artley to seek temporary administrative assistance for Right-to-know request processing; second by Terri Lauchle. Motion carried.
7. Administrative Requests: Credit/Debit Card and Petty Cash Fund – Motion to approve debit card of \$1,000.00 for routine administrative purchases such as office supplies, postage, and small operational items, with receipts maintained and subject to normal documentation by Denise Artley; second by Terri Lauchle. Motion carried. Additional motion was made to establish a petty cash fund in the amount of \$100.00 for minor incidental administrative expenses with receipts maintained by Denise Artley; second by Terri Lauchle. Motion carried

SAFETY COMMITTEE:

1. Call needed to Hepco Construction Inc. for roof repairs.
2. Call needed to Lezzer for front door repair.

REVIEW MONTHLY BILLS: None to review.

PUBLIC COMMENT: Public comments were provided by several residents on administrative and procedural matters. The Board received the comments. No action was taken.

EXECUTIVE SESSION: Board to enter executive session after the adjournment. No decisions will be made.

ADJOURNMENT: Motion by Terri Lauchle to adjourn at 8:17 pm; second by Denise Artley. Motion carried.

Taken and transcribed by Kathryn Harper, Secretary