

**MUNCY TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATIONAL MEETING MINUTES
January 5, 2026 – 7:30 PM**

The Muncy Township Board of Supervisors held its Reorganization Meeting at the Muncy Township Municipal Building on January 5, 2026. Denise Artley, Heath Ohnmeiss, and Terri Lauchle were present. Denise Artley served as Acting Clerk for purposes of the reorganization meeting. The meeting was called to order by Denise Artley at 7:30 p.m.

The Pledge of Allegiance was recited.

Roll call was conducted and a quorum was declared present.

REORGANIZATION OF BOARD:

Temporary Chair Appointment:

Motion by Denise Artley to appoint Terri Lauchle as Temporary Chair for purposes of conducting the reorganizational meeting. Roll-call vote taken.

- Heath Ohnmeiss — Yes
- Denise Artley — Yes
- Terri Lauchle — Yes

Motion carried. Terri Lauchle was appointed Temporary Chair.

Terri Lauchle then assumed control of the meeting and stated that the meeting was being conducted for purposes of reorganizing the Board of Supervisors for 2026.

Election of Chairperson:

Motion by Denise Artley to elect Terri Lauchle as Chairperson of the Board of Supervisors for 2026; second by Terri Lauchle. Roll call vote taken.

- Heath Ohnmeiss — Yes
- Denise Artley — Yes
- Terri Lauchle — Yes

Motion carried. Terri Lauchle was elected Chairperson of the Board of Supervisors for 2026. Terri Lauchle then assumed duties as Chair.

Election of Vice Chairperson:

Motion by Terri Lauchle to elect Denise Artley as Vice Chairperson of the Board of Supervisors for 2026; second by Denise Artley. Roll call vote taken.

- Heath Ohnmeiss — Yes
- Denise Artley — Yes
- Terri Lauchle — Yes

Motion carried. Denise Artley was elected Vice Chairperson.
For purposes of the meeting, Denise Artley continued to serve as Acting Clerk.

REGULAR MEETING SCHEDULE:

Motion by Denise Artley to establish the regular meetings of the Muncy Township Board of Supervisors for the second Wednesday of each month at 7:30 p.m. at the Muncy Township Municipal Building. Roll call vote taken.

- Heath Ohnmeiss — Yes
- Denise Artley — Yes
- Terri Lauchle — Yes

Motion carried.

NEW BUSINESS — Compugen Services:

Discussion was held regarding Township IT and security vendor services.
Motion by Denise Artley that all Compugen services be temporarily suspended effective immediately pending Board review of scope of work, billing, access authority, and contractual obligations, and that no further work be authorized without express Board approval. Roll call vote taken.

- Heath Ohnmeiss — Yes
- Denise Artley — Yes
- Terri Lauchle — Yes

Motion carried.

Supervisor Access to Facilities and Records:

Discussion was held regarding Supervisor access to Township facilities, records, filing cabinets, and office equipment necessary to perform official duties.
Motion by Denise Artley to formally request issuance of building keys and access to Township records, filing cabinets, and office equipment for all seated Supervisors, and authorizing appropriate administrative steps to ensure secure and authorized access to Township facilities and records. Roll call vote taken.

- Heath Ohnmeiss — No
- Denise Artley — Yes
- Terri Lauchle — Yes

Motion carried.

Financial Records Review — Statement for the Record:

Chair Terri Lauchle stated that the Board would undertake a review of Township financial records, internal controls, and vendor expenditures for purposes of ensuring accuracy, transparency, and compliance, and determine whether additional administrative actions would be appropriate. No formal action was taken on this item.

IRS Mileage Reimbursement Rate:

Motion by Denise Artley to establish Township mileage reimbursement at the IRS standard mileage reimbursement rate in effect at the time of travel. Roll-call vote taken.

- Heath Ohnmeiss — Yes
- Denise Artley — Yes
- Terri Lauchle — Yes

Motion carried.

Pending Litigation Statement:

The Board stated for the record that matters currently subject to pending litigation or court review would not be acted upon at the meeting.

ADJOURNMENT:

Motion to adjourn. Roll call vote taken.

- Heath Ohnmeiss — Yes
- Denise Artley — Yes
- Terri Lauchle — Yes

Motion carried. Meeting adjourned at 7:37 p.m.

Taken by Denise Artley
Transcribed by Kathryn Harper